



Accreditation Board of America

**ACCREDITATION SERVICE FEES**  
**Testing Laboratories**  
 As of 01/01/2018

**INITIAL ACCREDITATION**

SERVICE	FIRST PROGRAM	EACH ADDITIONAL PROGRAM
<b>Application Fees</b>	US\$ 1,000 <i>For laboratories the first fifteen (15) methods are considered the "first program". Each additional set of up to five (5) methods is considered an "additional program"</i>	US\$ 250
<b>Document Review</b> (policy manual and related procedures)	US\$ 1,500 <i>For up to 15 methods</i>	US\$ 500 <i>For the each additional set of up to 5 methods</i>
<b>Initial Management System Assessment</b>	US\$ 3,000 <i>First laboratory</i>	US\$ 2,000 <i>per each additional laboratory</i>
<b>Initial Technical Assessment</b>	US\$ 2,000 <i>First laboratory up to 15 methods</i>	US\$ 1,500 <i>per each additional laboratory</i> US\$ 750 <i>for the each additional set of up to 5 methods</i>
<b>Initial Accreditation Fee</b>	US\$ 1,500	US\$ 750

**ON-GOING ACCREDITATION ACTIVITIES**

SERVICE	FIRST PROGRAM	EACH ADDITIONAL PROGRAM
<b>Annual Management System Assessment</b>	First laboratory: US\$ 2,000+ <i>travel, lodging and meals for up to two evaluator</i>	US\$ 1,500 <i>for each additional laboratory + evaluator travel, lodging and meals</i>
<b>Annual Technical Assessment</b>	US\$ 1,500 <i>First laboratory up to 15 methods</i>	US\$ 1,000 <i>per each additional laboratory</i> US\$ 500 <i>for the each additional set of up to 5 methods</i>
<b>Annual Accreditation Fee</b>	US\$ 1,000	US\$ 500
<b>Re-Accreditation</b> (Every 3 years)	The fees associated with re-accreditation shall be at the prevailing rates for <i>Document Review, Management System Evaluation, Technical Evaluation and Initial Accreditation</i> . <u>No re-application fee</u> is required for continual accreditations	

**Surveillance Evaluations**

Surveillance evaluations will be conducted at least once a year of the management system and technical 1 service delivery. For organizations with multiple sites may be subject to sample evaluations based on the sample of the sites. A follow-up evaluation may be required if non-conformities are detected. ABA reserves the right to vary the frequency of surveillance evaluations as it deems necessary to ensure all the criteria requirements are met

If the organization has achieved other accreditations for which it would like consideration to be given, a copy of the certificate and accreditation evaluation report should be submitted. Complaints that are lodged with ABA regarding its accredited organization shall be investigated. If the complaints are deemed to be valid, the organization shall compensate ABA for the time dedicated to the investigation of the situation at a rate of US\$ 100 per hour.

**Travel Policy**

Unless otherwise specified, ABA shall be responsible for coordinating all evaluation or travel related to the accreditation process. ABA will work cooperatively with the client organization to determine the best course of action depending on the organizations situation. Any door-to-door travel that exceeds 4 hours shall be billed at US\$ 100 per hour per evaluator

**Cancellation Policy**

If the client organization cancels or postpones an evaluation within 30 – 14 days of planned initial date of the service there will be a cancellation fee of 30 % of the associated fees. If the client organization cancels or postpones an evaluation within 14 days of planned initial date of the service there will be a cancellation fee of 50 % of the associated fees. If there is no formal notification of cancellation of the service, the client organization shall be responsible for and shall be billed the full fees.